



Winnetka Caucus Council Executive Committee

Meeting Minutes

Meeting Date: 2024-06-06

Meeting Location: Winnetka Library

Meeting Title: Executive Committing Planning and Coordination Meeting

Attendees:

- Peter Eck
- Stanton Anderson
- Kathy Hamburger
- [Laura Freechack](#)
- [Betsy Owens](#)
- Doug Sutton
- Jan Bawden
- Alex Ross
- Tom Kehoe

Absent:

- Ian Larkin

Executive Chair Peter Eck called the meeting to order a 7:35.

The committee discussed the Spring Town Hall, lessons learned, and the elements to consider for the Fall Town Hall. Spring Town Hall post mortem. Approximately 150 residents attended the town hall virtually and in-person. It was agreed that the transparent but moderated Q&A worked well, that the Board Leads had done a “great job” addressing the platforms, that Communication before worked well. The Council then discussed how to best handle the Fall Town Hall. The Comms team is focused on how to best execute this and will share recommendations over the Summer. It was agreed that the Webinar format with ability to ask q’s worked well and that this format should be considered for the Fall. Zoom Webinar Registration will probably be required in the Fall.

The Council had been asked about sending out a Village-wide Town Hall invite mailing to every household. Using the Survey Postcard mailing as a guide, this additional mailing would be approximately \$2K. Jan Bawden, Communications Chair, stated that notice of the Fall Town Hall could probably be added to the Fall Survey Mailing.

Kathy Hamburger led the group in a discussion of the Calendar, working backward from candidate filing deadlines for the Spring 2025 Election. The revised calendar is to be posted to the website when approved. 2024-25 Calendar review. Kathy will check for conflicts against Schools calendar, and add March 2025 Election Day and December 2024 Filing Deadline top the calendar.

Kathy and Jan Bawden will reserve in-person space for Fall Town Hall, preferably the Skokie School Auditorium because meeting attendance is expected to exceed Washburne's theatre capacity.

The committee reviewed the overhauled meetings tracker and populated it with upcoming meetings which will be posted on the website when confirmed.

Kathy Hamburger led the committee through a revisiting of the Rules and dig sites. The Council has reserved a table at the July 13th Farmer's Market, the goal is to educate people on what the WCC is, what we do, have QR code for donating, sign-up sheet to join e-mailing list, etc. Jan Bawden agreed to provide materials including signage and brochures.

Marching in the 4th of July parade was discussed, and generally thought to be doable. Peter Eck will send an email to Caucus Council to save the date; Stanton Anderson will register our participation. The group left open the question of advertising in the Concerts in the Park.

The Council discussed the issue of overhauling the Bylaws and contacting the Fall Town Hall's parliamentarian for a quote and what is possible.

The Council then discussed the need to standardize the slating process across all Committees including a review of applications and any other templates committees have used in the past to interview and assess candidates. The Council agreed to hold a work session the following week in a work to discuss key dates, how nominations work, how candidates are screened, evaluated, and nominated by the Council and Village at large.

Committee chairs updated the Council on their activities.

Betsy Owens, WCC Vice Chair) outlined the need to put together a delegation of 10 Winnetka residents to serve on the New Trier School Board Caucus (have 4 so far (returning members) plus 4 inquiries outstanding...need at least 2 more), and reminded the Council meetings don't start until September (week after labor day), and require a short commitment timewise.

Finance Chair, Doug Sutton updated the Committee on the available funds headed into summer months. The Council has received \$3,200 in donations YTD vs. \$400 last year, has spent \$3,500 so far, and has though just under \$4k in the bank. The Council is considering a capital campaign to run in mid-summer.

It was agreed [Survey Writing Guidelines](#) should be given to each Chair.

The meeting was adjourned at 9:00PM.